



56 Hudson Street
Northboro, MA 01532
(800) 833-4459
Fax: (508) 393-0255
www.wireready.com
sales@wireready.com

Emailing with Postiex in WireReady32

WireReady32 can be configured to send emails from the Notepad using a third-party program called PostieX. This will allow users to send text and audio without having to run Outlook or other email programs. The audio will be compressed to MP3 format. Each workstation that will be sending emails will need to do the configuration for successful email sending.

Files Needed

- WR32.exe (version 6.501 or higher)
- Postiex.dll (version 1.001, dated 7/4/2005)
- NCTDLL-Files.zip
(contains necessary files for compressing audio; available from WireReady NSI)

Registering the NCT DLL files

The DLL files are required to be installed in order to process the audio files and do the conversion/compression to MP3 format. An installation program will be available in the future, but at this time, the files will need to be manually copied and registered.

Unzip and save all files from **NCTDLL-Files.zip** to the system32 folder
(c:\windows\system32 for WindowsXP or c:\winnt\system32 for Windows2000).

To register the needed dll file:

Click **Start**, and then **Run**.

Type "**cmd**" and press Enter. This will open a command prompt.

Type "**cd\winnt\system32**" (or c:\windows\system32, depending on which folder you copied the NCT Dll files to) and press the Enter key.

Type "**regsvr32 NCTAudioFile2.dll**" and press the Enter key. It should show that the registration succeeded.

This is the only file that needs to be registered, but all the files must exist in the System32 folder for the compression to be successful.

To Install Postiex

All that is needed for Postiex to run to send the emails is the Postiex.dll file. The following will need to be done on any computer that will be using Postiex to send emails.

32-bit

- Put postiex.dll in the c:\windows\system32\ (or c:\winnt\system32\) folder.
- Open a command prompt (DOS prompt) and change to the c:\windows\system32\ (or c:\winnt\system32\) folder.
- At the prompt, type "regsvr32 postiex.dll" (without the quotes) and strike the Enter key.

A window should pop up saying that the file was registered. You should not have to reboot the computer after registering the file.

64-bit

- Put postiex.dll in the c:\windows\syswow64\ folder.
- Open a command prompt (DOS prompt) and change to the c:\windows\syswow64\ folder.
- At the prompt, type "regsvr32 postiex.dll" (without the quotes) and strike the Enter key.

NOTE: You might have to open the command prompt as administrator to register postiex.dll. From the Windows Start button, go to Programs and then Accessories. Right click on the Command Prompt and choose "Run as administrator".

A window should pop up saying that the file was registered. You should not have to reboot the computer after registering the file.

Configuring WireReady32

The WireReady32 program needs to be configured for sending email, using PostieX. Each user has an "ini" file that holds the configuration settings. This is located under the \wire\users\ folder, in a folder with the username. For example, the user called "News1" will have the "w:\wire\users\news1\news1.ini" file that needs to be edited. These configuration settings can be edited using Notepad or WordPad. The following group contains the settings in the user's ini file:

```
[Postiex]
SMTP Server=smtp.MyEmailServer.com
User ID=MyUserID
Password=MyPassword
Notepad Email To=
Email From=WBOB.9132@wireready.com
Email Mode=Postie
Send Startup Via Postie=No
Startup Email To=StartupToName@ToEmailServer.com
```

Edit the lines to include the valid settings for an email account. Each workstation user can be set with the same email account and settings, since these settings will only be used to send the emails.

[Postiex]

SMTP Server=

The SMTP server used for the email account.

User ID=

The username for the email account.

Password=

The password for the email account. This is case-sensitive.

Notepad Email To=

This field will be filled in when an email is sent out, and it stores the last email addresses that were sent to. This field can be left blank during configuration.

Email From=

The email address of the account sending the email.

Email Mode=Postie

This must be set to "Postie"

Send Startup Via Postie=

Determines if an email will be sent when the WireReady32 program is started. Valid parameters are Yes or No.

Startup Email To=

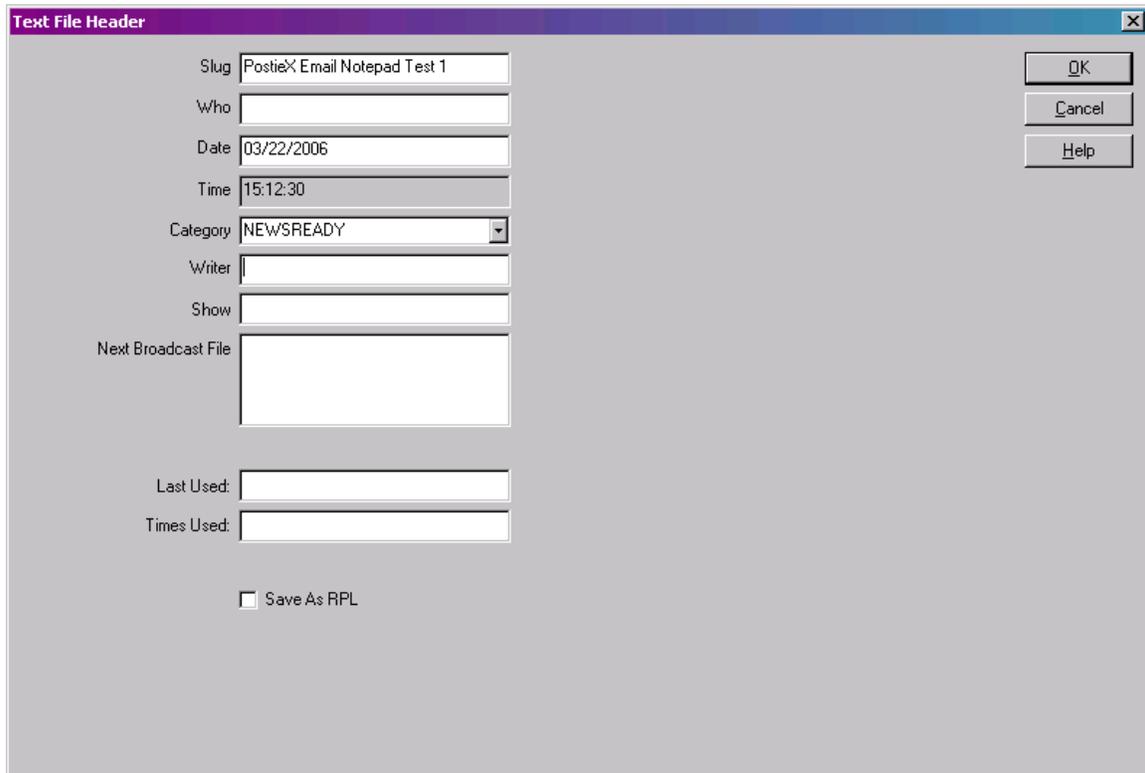
Email address to send to when the WireReady32 program is started.

Sending Emails from the Notepad

Text and audio can be emailed from the Notepad or from within saved stories from the FileLog. Text can be copied/pasted and audio can be embedded within the text just the same as when putting stories together.

Once the text and audio to send is in the Notepad, click the **Ctrl+M Email** button or strike **Ctrl+M** on the keyboard.

The **Text File Header** window will open.



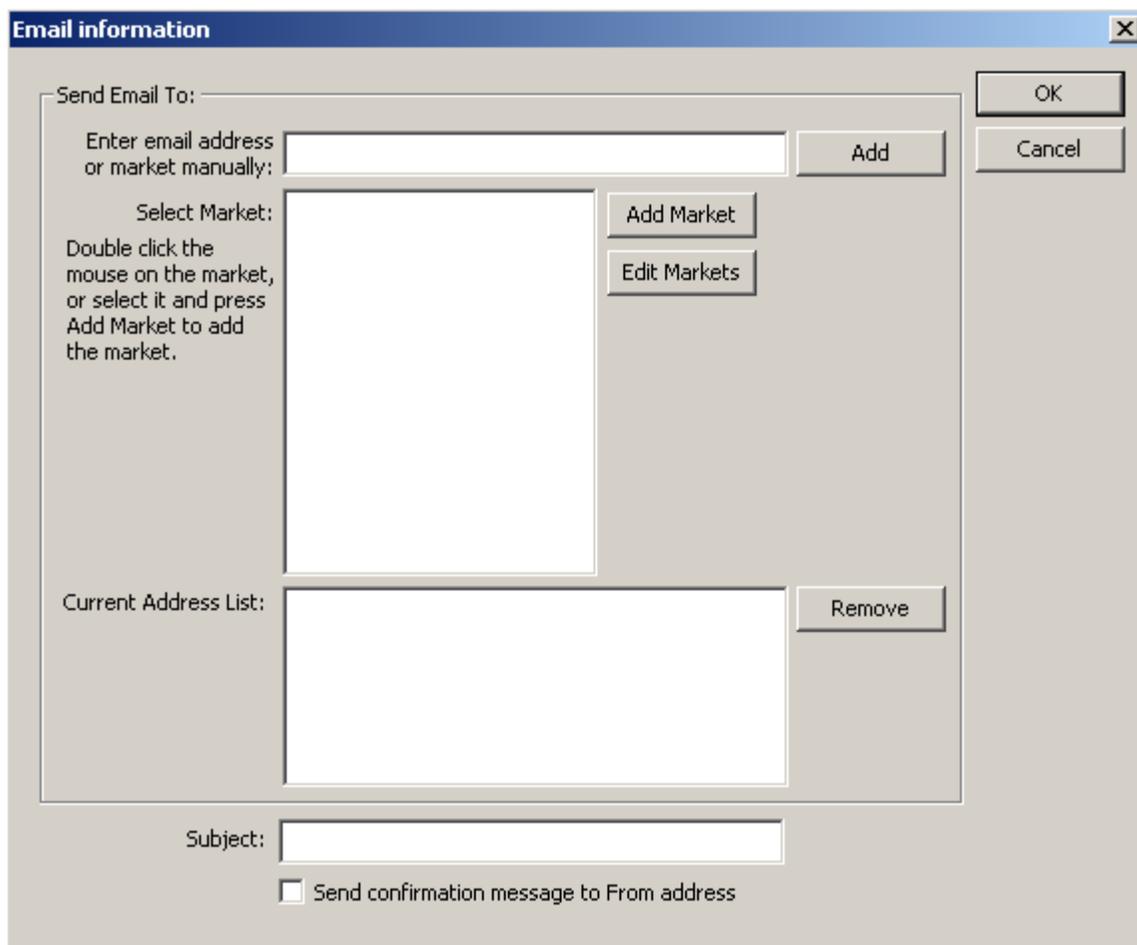
The screenshot shows a dialog box titled "Text File Header" with a close button (X) in the top right corner. The dialog contains several input fields and a checkbox:

- Slug: PostieX Email Notepad Test 1
- Who: (empty text box)
- Date: 03/22/2006
- Time: 15:12:30
- Category: NEWSREADY (dropdown menu)
- Writer: (empty text box)
- Show: (empty text box)
- Next Broadcast File: (empty text box)
- Last Used: (empty text box)
- Times Used: (empty text box)
- Save As RPL:

On the right side of the dialog, there are three buttons: OK, Cancel, and Help.

Fill in the **Slug** field as the Subject of the email to be sent. The other fields in the **Text File Header** window will not be used when the email is sent. Click **OK**.

The **Email Information** window will open.



The screenshot shows a dialog box titled "Email information" with a close button (X) in the top right corner. The dialog is divided into several sections:

- Send Email To:** This section contains a text input field labeled "Enter email address or market manually:" with an "Add" button to its right.
- Select Market:** This section features a large empty list box. To its right are two buttons: "Add Market" and "Edit Markets".
- Current Address List:** This section contains another large empty list box with a "Remove" button to its right.
- Subject:** A text input field at the bottom of the dialog.
- Confirmation:** A checkbox labeled "Send confirmation message to From address" is located at the bottom of the dialog.
- Buttons:** "OK" and "Cancel" buttons are positioned in the top right corner of the dialog.

The **Email Information** window is where the email addresses are selected for who will receive the email.

In the **Enter email address or market manually** field, enter a single email address. Then click **Add** to add the address to the list of who will receive the email. It will appear in the **Current Address List** field.

In the **Select Market** window, any previously set up markets (groups of email addresses) will be listed. Choose the market and click **Add Market**. This will add the market name to the list in the **Current Address List** field. If you are only sending to individual email addresses, you do not need to choose any of the markets. See the *Adding New Markets* section in this document if you need to create new markets.

The program will remember the last groups or individual email addresses used in the **Current Address List** box. If the group or email addresses listed are not the ones that should be receiving this email, highlight them in the **Current Address List** box and click the **Remove** button.

The **Subject** box will display the text that was entered into the **Slug** field. If the Subject of the email should be different, edit this field.

To have a confirmation email sent to the sender, check the **Send confirmation message to From address** statement. An email will be sent to the address listed as the Email From

address in the ini file. This confirmation email is only to let the sender know that the email was sent from the workstation, and is not confirmation that the message was received. Once all the information is correct in the **Email Information** window, click the **OK** button to send the email.

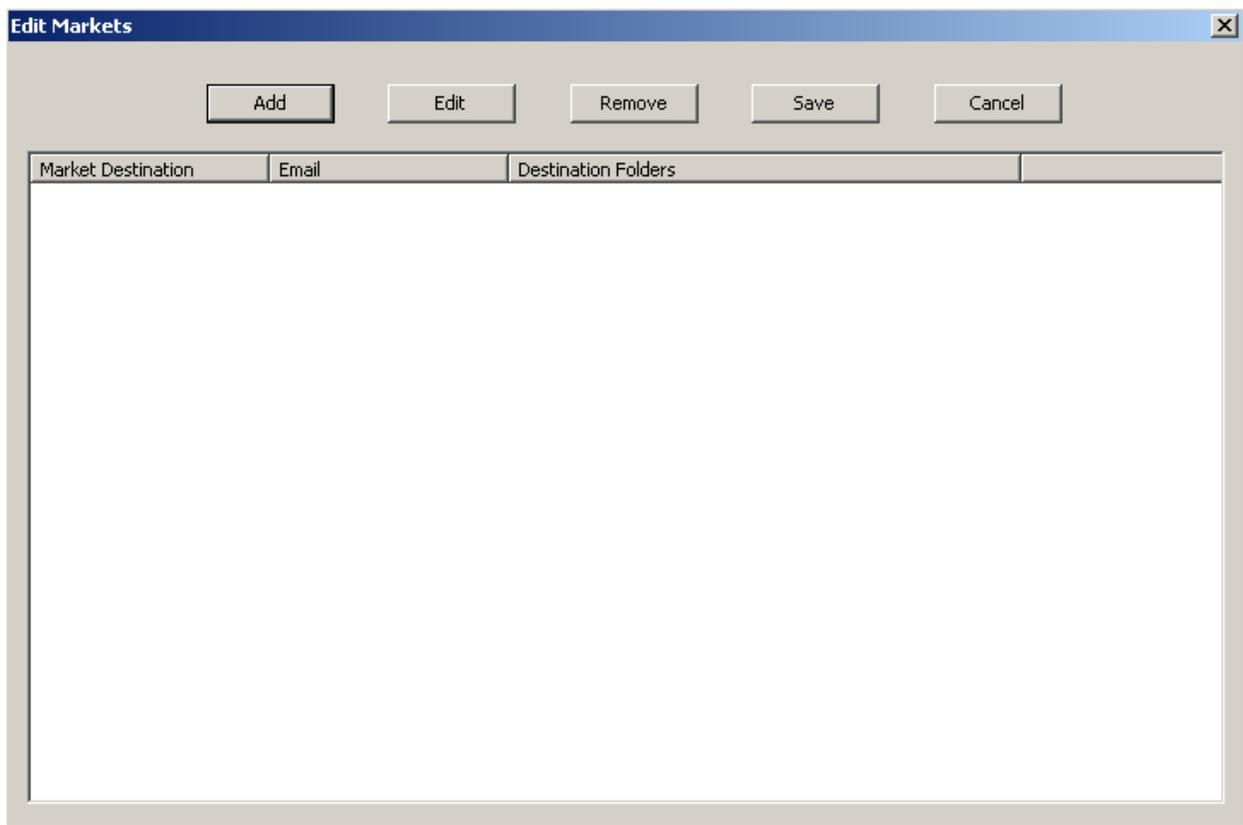
The Notepad can now be used to create a new story or email message.

Adding New Markets

To add new markets to the list, or to edit the existing market, you must follow the procedure as if you are sending an email.

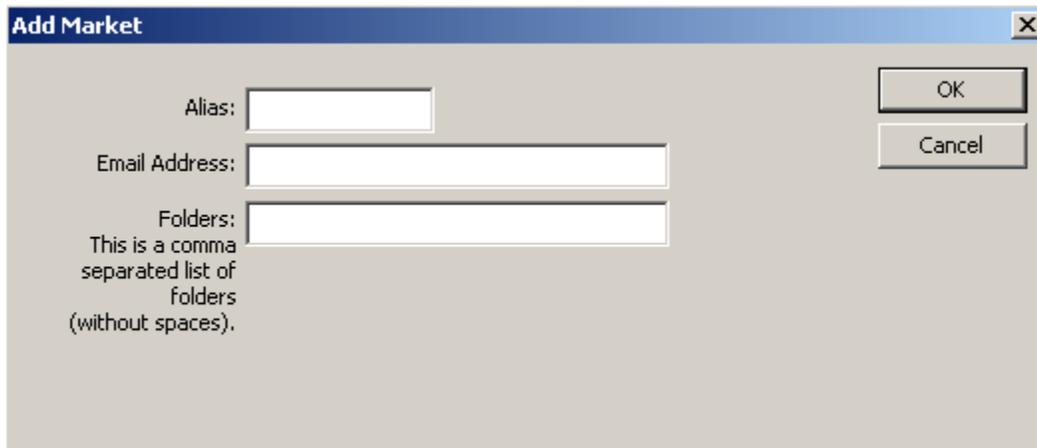
Click on the **Ctrl+M Email** button from the Notepad, then click **OK** on the **Text File Header** window.

Click the **Edit Market** button on the **Email Information** window.



The **Edit Markets** window allows the user to Add, Edit, or Delete the market or addresses within the market.

Click the **Add** button to add a new market to the list. The **Add Market** window will open.



The screenshot shows a dialog box titled "Add Market". It has a title bar with a close button (X). The dialog contains three input fields: "Alias:", "Email Address:", and "Folders:". Below the "Folders:" field, there is a note: "This is a comma separated list of folders (without spaces)". On the right side of the dialog, there are two buttons: "OK" and "Cancel".

Enter an **Alias** name for the market. This is the name that will appear in the list of markets on the Email Information window. Spaces are not allowed in the Alias name.

Enter the **Email Address(es)** for the market. If entering more than one email address for the market, separate the addresses with commas.

The **Folders** field can be left blank.

Click the **OK** button when done entering email addresses for the market. The information should be added to the list on the **Edit Market** window.

To edit an existing market, highlight the Alias name under the **Market Destination** header in the **Edit Markets** window.

Click the **Edit** button.

Edit any of the fields in the **Edit Market** window and click **OK**.

To remove a market from the list, highlight the Alias name under the **Market Destination** header in the **Edit Markets** window.

Click the **Remove** button. The market will be removed without asking for any confirmation from the user, so take care when removing markets.

Click the **Save** button on the **Edit Markets** window to save any changes made to the list of markets.